



RUSSELLVILLE FIRE DEPARTMENT  
POLICY MANUAL

Policy Number:  
Section:  
Original Date:  
Revised Date:

**PURPOSE**

In order to prevent the administration of outdated medications to patients under the care of Russellville Fire Department Paramedics, it is necessary to periodically check all drugs carried on RFD units to see that they are not outdated.

All RFD personnel shall follow the provisions of this policy to periodically check for outdated materials.

**POLICY**

All RFD units equipped with date sensitive materials such as medications, intravenous fluids, sterile items etc., shall be checked for expiration dates on the First Monday of each month. This monthly expiration check shall be completed before 1200 hours.

During the monthly expiration checks, any items which are outdated within the next month shall be removed from service.

Anytime RFD units are restocked with new date sensitive items, the date shall be checked prior to replacing the item on the unit. No date sensitive items shall be placed on an RFD unit if the expiration date is within the next month.

Approved

Fire Chief