



RUSSELLVILLE FIRE DEPARTMENT
POLICY MANUAL

Policy Number:
Section:
Original Date:
Revised Date:

PURPOSE

The purpose of this policy is to establish the guidelines for uniforms, grooming and identification worn by the members of the Fire, Building & Safety Division.

POLICY

It is the responsibility of each Fire, Building & Safety Division member to adhere to the Uniform Policy of the Division. Uniformed members of the Division shall follow the Department Uniform and Grooming Policy 101.10 and to the applicable policies of this Division's Uniform, Grooming and Identification policy.

This policy does not address specific safety wear or PPE. Safety wear and PPE are outlined in the Division Safety Policy 401.06.

Uniforms: Members shall wear the proper uniform at all times when on duty, and as specified when engaged in official Departmental activities while off duty. Proper uniforms include any wear approved for use by sworn or civilian members of the Division.

Prohibited Use: Wearing any part of the uniform off duty, and not in connection with Departmental activities is prohibited, until specific items have been approved.

Non-issued Items: The wearing of non-issued garments, insignia or other items shall not be worn while on duty or with the uniform. This shall include baseball caps, T-shirts, sweat shirts, pins, patches, ornaments or any other items not officially associated with the Department or Division.

Maintenance: All Department issued uniform items shall be maintained in a presentable way and kept clean at all times. The wearing of dirty, soiled, frayed or worn items such as ball caps and T-shirts are prohibited. Sleeveless T-shirts are prohibited at all times.

Badges: Members of the Division who are issued an official badge shall not carry their badge on their person while off duty unless assigned by the Chief of Division or in uniform and participating in an approved off-duty Division function or activity.

Identification: Department issued Access Cards or an equivalent form of official identification shall be worn on or visible during site visits or inspections.

Footwear: Only safety footwear, approved and issued by the Division shall be worn on while on duty.

Hair and Grooming Standards: Uniformed members of the Division shall adhere to the hair standards of Department Uniform and Grooming Policy 101.10. Civilian members shall know and adhere to the Division's policy. Hair, mustaches and beards shall be kept neat and trim and presentable to the public.

Hats, Shirt and Pants: Civilian members of the Division shall wear Department issued and/or approved hats, shirts and pants. Hats include baseball caps and Boonie hats. Pants shall be full length.

Approved

Fire Chief

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