



RUSSELLVILLE FIRE DEPARTMENT  
POLICY MANUAL

Policy Number:  
Section:  
Original Date:  
Revised Date:

## PURPOSE

The purpose of this policy is to outline building permit requirements and work exempt from permit.

## POLICY

In accordance with the Arkansas Fire Prevention Code, any owner or authorized agent who intends to construct, enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by this code, or to cause any such work to be done, shall first make application to the building official and obtain the required permit.

Work exempt from permit. Exemptions from permit requirements of this code shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction. Permits shall not be required for the following:

1. One-story detached accessory structures not greater than 120 square feet (Residential not greater than 200 square feet).
2. (Residential) Decks not exceeding 200 square feet, that are not more than 30 inches above grade at any point, are not attached to a dwelling and do not serve a required exit door.
3. Fences not over 7 feet high.
4. Oil derricks.
5. Retaining walls not over 4 feet in height.
6. Water tanks supported directly on grade if the capacity is not greater than 5,000 gallons.
7. Sidewalks and driveways not more than 30 inches above adjacent grade, not over any basement or story below and not part of an accessible route.
8. Painting, papering, tiling, carpeting, cabinets, countertops and similar finish work.
9. Temporary motion picture, television and theater stage sets and scenery.
10. Prefabricated swimming pools accessory to Group R-3 that are less than 24 inches deep, are not greater than 5000 gallons and are installed entirely above ground.
11. Shade cloth structures constructed for nursery or agricultural purposes.
12. Swings and other playground equipment accessory to one- and two-family dwellings.
13. Window awnings in Group R-3 and U occupancies, supported by an exterior wall that do not project more than 54 inches from the exterior wall.
14. Nonfixed and movable fixtures, cases racks, counters and partitions not over 5 feet 9 inches.

This is not an all-inclusive list of permits required or work exempt from permits.

Approved

Fire Chief

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