



Russellville Fire, Building & Safety Division

Short-Term Rental (STR) Inspection Checklist

The STR business license will only be valid once your **Fire / Life Safety Inspection** is completed, and the inspection fee is paid.

The **Fire/ Life Safety Inspection** is required annually.

To schedule your inspection, please contact:

Russellville Fire, Building & Safety Division - Permit Office (479) 968 - 1002

Permit and licensing information link.

Inspections

Phone number and procedures to report an emergency, available on-site.

Floor Plans identifying the egress paths and exits, available on-site.

Name and phone number of property manager or contact, available on-site.

Property address installed on the exterior of the home in a location that faces the road. Address numbers legible, contrasting and at least 4 inches in height.

Portable fire extinguishers present on every level of the home. A minimum size of 2A10BC is required.

HVAC/Water Heater free of clutter and vented properly.

Gas or other fuel-fired appliances have 36 inches of clearance.

Fireplace chimney inspected and cleaned.

No portable unvented fuel-fired heating equipment present.

Electrical outlets, switches, junction boxes, and any other electrical boxes with cover plates.

Plugs in kitchen, bathrooms, and within 6' of water source GFCI protected.

No open unconnected wires or open wiring in electrical junction boxes.

Electrical panels maintain 36 inches of clearance in front of the panel.

Extension cords not being used for permanent wiring.

Smoke Alarms are hard-wired, interconnected, working condition and installed in every bedroom, outside of every bedroom and on every level of the home.

Smoke Alarms more than 10 years old shall be replaced.

Carbon Monoxide alarms are installed outside every bedroom and on every level of the home.

All sleeping areas have egress windows or a door directly to the outside.

All windows and doors must operate and be able to be opened.

All egress routes are clear of obstructions and easily accessible.

The exterior of all exits free of obstructions.

Decks and balconies, handrails and guards in good working order.

Flammable liquid storage in excess of 10 gallons stored in an approved flammable-liquids cabinet. No flammable liquids stored under steps.

The inspection standards required by this Division do not certify compliance with any other law, code, rule or standard of any county or state, or the United States government.