



**CITY OF RUSSELLVILLE**  
**Planning and Development Department**  
 220 N. Knoxville  
 Russellville, AR 72801  
 Telephone (479) 968-1002; Fax (479) 968-2358

**APPLICATION TO THE RUSSELLVILLE PLANNING COMMISSION FOR A LARGE SCALE DEVELOPMENT**

*All items must be completed. Mark "NA" if Not Applicable. If additional space is needed, attach more pages to this form. Failure to provide a complete application could result in postponement of application being heard before the Planning Commission.*

**PROPERTY** | **Name of Project:**

Address:

Legal Description:

**PROPERTY OWNER - WHO IS THE PROPERTY VESTED TO?**

Name

Address

Telephone | E-mail

**PERSON FILING APPLICATION (IF OTHER THAN OWNER - ATTACH APPOINTMENT OF AGENT)**

Name

Address

Telephone | E-mail

**NAME OF DEVELOPER:**

Address

Telephone | E-mail

**ZONING CLASSIFICATION:**

**INTENDED USE OF THE SITE:**

**APPLICATION SHALL INCLUDE:**

- |  |  |
|--|--|
| 1. Letter of Intent addressed to the Planning Commission   | 2. Survey with bearings and distances of the property  |
| 3. <u>Electronic Site plan showing the following:</u>  |  |
| A. Vicinity Map  | G. Proposed curb cuts for project and adjacent properties, including across the street, dimensions relative to each other. |
| B. Street Names with ROW, center lines and easements.  | H. Preliminary Drainage Report (See Item 5 below)  |
| C. Building outline, sidewalks, curbs, drives, parking and striping.                                     | I. Delineate the Special Flood Hazard Zone (if any)  |
| D. Exterior lighting quantity, direction, and pattern.   | J. Utility Plan and Health Department Approval   |
| E. Exterior speaker location(s) and direction(s).  |  |
| F. Greenspace and Landscaping  |  |
| 4. Letter from City Corp stating status of water and sewer service.                                      |  |
| 5. Letter of Compliance with the Storm Water Drainage Ordinance #1675 from City Engineering Department.  |  |
| 6. Show names of landowners and existing land uses within 200 feet of the boundary line of the property. |  |
| 7. Any other material or information pertinent to the request which the Planning Commission may require. |  |

**Under penalties of perjury, I declare that I have examined this application/petition, including accompanying materials, and signify that this application complies with all the requirements of the zoning ordinance, building codes, and the Land Subdivision and Development Code.**

Appeal Process: Any Applicant aggrieved by the determination of the Planning Commission may, within ten (10) days of such decision, appeal the determination of the Commission to the City Council by submitting a letter to the Mayor of Russellville.

**SIGNATURE OF APPLICANT:**

**DATE:**