



**CITY OF RUSSELLVILLE**  
 Planning and Development Department  
 220 N. Knoxville  
 Russellville, AR 72801  
 Telephone (479) 968-1002; Fax (479) 968-4327

**APPLICATION TO THE RUSSELLVILLE BOARD OF ADJUSTMENT FOR A VARIANCE/APPEAL**

*All items must be completed. Mark "NA" if Not Applicable. If additional space is needed, attach more pages to this form. Failure to provide a complete application could result in postponement of application being heard before the Planning Commission.*

**PROPERTY**

Address:

Legal Description:

**PROPERTY OWNER - WHO IS THE PROPERTY VESTED TO?**

Name

Address

Telephone

E-mail

**PERSON FILING APPLICATION (IF OTHER THAN OWNER) - Attach Appointment of Agent with Application**

Name

Address

Telephone

E-mail

**THE HEARING IS REQUESTED FOR ONE OF THE FOLLOWING REASONS (Check appropriate request):**

Request a variance from the Zoning Regulations due to unique characteristics of the property.

Zoning Article No.:

Explain:

Request to remodel/expand a non-conforming structure.

Explain:

Appeal from a decision of the Enforcement Officer concerning his interpretation of the Zoning Regulations.

Zoning Article No.:

Explain:

**(THERE ARE) (THERE ARE NO) DEED RESTRICTIONS PERTAINING TO THE USE OF THIS PROPERTY. ANY RESTRICTIONS ARE DESCRIBED AS:**

**APPLICATION SHALL INCLUDE:**

1. Survey or professional drawing of the property

2. Site plan showing the following:

A. The dimensions of each property line and adjoining rights-of-away.

B. The approximate outline of any buildings on the subject property and adjacent properties

C. Land uses and owners' names for all lands adjacent to or located directly across the street from the subject

3. Any other material or information pertinent to the request which the Board of Adjustment may require.

**Under penalties of perjury, I declare that I have examined this application/petition, including accompanying materials and states, and to the best of my knowledge and belief, it is true, correct, and complete.**

Appeal Process: Any Applicant aggrieved by the determination of the Board of Adjustment may, within thirty (30) days of such decision, appeal the determination of the Board of Adjustment to the Circuit Court of Pope County, Arkansas.

**SIGNATURE OF APPLICANT:**

**DATE:**